

**UNITED STATES DISTRICT COURT**  
Eastern District of Virginia – Norfolk Division

Case No. \_\_\_\_\_ (to be filled in by Clerk)

**Plaintiff:**  
Thomas Coates  
3416 Warren Place, Apt 201  
Virginia Beach, VA 23452  
(757) 374-3539 tdcoates@gmail.com

**Defendants:**  
**MetLife, Inc.** – Corporate Defendant

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**SUMMONS IN A CIVIL ACTION**

**To: MetLife, Inc.**  
c/o Registered Agent: Corporation Service Company  
251 Little Falls Drive, Wilmington, DE 19808

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**A lawsuit has been filed against you.**

**1. YOU ARE SUMMONED** to appear and defend against the attached complaint filed by Thomas Coates in the United States District Court for the Eastern District of Virginia – Norfolk Division. You must respond **within 21 days after service of this summons** (not counting the day you received it) by filing a written answer with the Clerk of this Court at:

**Clerk of Court**  
United States District Court  
Eastern District of Virginia – Norfolk Division  
600 Granby Street, Norfolk, VA 23510

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**2. YOU MUST ALSO SEND A COPY OF YOUR ANSWER** to the Plaintiff at the address listed above.

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**3. If you fail to respond, judgment by default may be entered against you for the relief requested in the complaint, and you may lose your right to defend yourself.**

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**4. Note Regarding Corporate Agents:**  
Plaintiff identifies various corporate officers, HR managers, and supervisors in the complaint as agents of **MetLife, Inc.** Their acts are attributed to the corporate Defendants, and Plaintiff reserves the right to amend the complaint to add them individually if discovery establishes personal liability.

**Date of Issuance:** \_\_\_\_\_

**Clerk:** \_\_\_\_\_

**Seal of the Court:** \_\_\_\_\_